



STARTER DIY MENTORING PROGRAM RESOURCE KIT ORDER AND PAYMENT FORM

First Name		Surname	
Title		Organisation	
Postal Address			
Telephone		Fax	
Email			

Purchase Options (please tick)

Option 1: Starter DIY Resource Kit Only (Resource folder and electronic documents)

\$2750.00 plus gst

Option 2: Starter DIY Resource Kit and 12-month Mentoring Coordinator Helpdesk Access (Email only helpdesk)

\$3300.00 plus gst (save \$200 per year on the Helpdesk when purchased with the DIY Resource Kit)

PAYMENT OPTIONS:

VISA

MASTERCARD

TAX INVOICE

CARD NUMBER: _ _ _ _ - _ _ _ - _ _ _ _ - _ _ _ _

EXP DATE: ___ / ___ CARD (CCV) CODE: _____

CARDHOLDER'S NAME: _____

CARDHOLDER'S SIGNATURE: _____

Please note if you have selected Tax Invoice that payment MUST be made prior to your kit/support being made available.

Please fax your order form and signed Terms and Conditions with payment to:

Australian Mentor Centre

Level 1, 1 Queens Road, MELBOURNE VIC 3004 | PO Box 554, WOODEND VIC 3442

Tel: 1800 100 848 | Fax: 03 8677 1140

Email: info@australianmentorcentre.com.au

Please note that we ship your resource kit ONLY on confirmation of payment and the signed Terms and Conditions.



STARTER DIY MENTORING PROGRAM RESOURCE KIT ORDER AND PAYMENT FORM

Acceptance of Terms and Conditions (Please read and sign)

The Australian Mentor Centre takes seriously its approach to the Starter DIY Mentoring Program Resource Kit. We have **discounted the price of the kit considerably** to provide a more cost effective approach for everyone involved in adult mentoring activities. We ask that you read our Terms and Conditions below and sign to accept the conditions as part of your purchase.

You ('purchaser') accept and acknowledge that the Australian Mentor Centre ('supplier') retains all intellectual property rights, including copyright, in the materials supplied by the Supplier under this Purchase Agreement. The Supplier grants the Purchaser a right to use the said materials to support an internal organisational Mentoring Program.

In using the materials to support your internal Mentoring Program, you agree and understand to the following usage limitations:

1. **Aside from the Mentee and Mentor Registration Forms and the Program Flyer, no other documents provided to you in the Starter DIY Mentoring Program Resource Kit are to be located in electronic or other format on a public website**, either that of your own organisation OR any related organisation. Please note that we will review your public website on a periodic basis to confirm that you are adhering to this condition. If you are in breach of this, we will contact you immediately to request removal.
2. As the kits have been developed and produced to provide a cost-effective mentoring support framework, you agree and understand that **you are not to provide electronic or paper copies of any of the contents of the Starter DIY Mentoring Program Resource Kit outside your organisation or work unit** (eg. to another Mentoring Program Coordinator in another organisation or separate legal entity) with the intent of another organisation using the kit to conduct their own mentoring program. This also includes Associations or not-for-profit organisations who have different state offices. We ask that you refer interested organisations and individuals to the Australian Mentor Centre to purchase their own Starter Kit.
3. You acknowledge that **if you have selected the 12-month email helpdesk support** this is for one point of contact from your organisation and **only** includes email or online support. This support does not include the provision of further tools or resources but will include access to email feedback and/or access to an online portal to access such feedback.
4. You acknowledge that **payment for the kit and/or support must be received prior** to the kit and/or support being made available to you.

In signing below, **you acknowledge and accept the above Terms and Conditions.**

Organisation:	Organisation:	The Australian Mentor Centre
Name:	Name:	Gillian Johnson
Signature:	Signature:	
Title:	Title:	Director
Date:	Date:	